



# 2014 FUNCTION INFORMATION KIT

The multi-award winning Goodearth Hotel is located in Perth's CBD, close to the Perth Convention and Exhibition Centre, entertainment and business districts.

With five spacious function rooms the Goodearth Hotel can cater for up to 150 delegates.

For more information please contact our  
Function Sales Co-ordinator, Kylie de Vos

Phone: (08) 9492 7784

Fax: (08) 9221 1956

Email: [functions@goodearthhotel.com.au](mailto:functions@goodearthhotel.com.au)



# DAY DELEGATE PACKAGE

**\$55.00 PER PERSON, PER DAY INCLUDES:**

**Room Hire** Main plenary venue only.

**Equipment Hire** Package includes basic equipment hire such as a flipchart, whiteboard and screen.\*

**Tea & Coffee** Start your day with freshly brewed tea and coffee which is served upon arrival.

**Morning Tea** Served in the main plenary venue or restaurant, with tea and coffee, select one of the following morning tea options:

- Petite Muffin Selection
- Assorted Danish Pastries
- Fruit Salad & Cream
- Cake or Pie of the Day
- Mini Croissants with Butter and Preserves
- Mini Pies, Spinach & Feta Triangles

**Lunch** Sit down and enjoy one of the following working lunch options in our restaurant. All lunches are served with soft drinks and orange juice - See page 8 for full details on lunch menus:

- Club Lunch
- Hot & Hearty
- Pasta Lunch
- Little India
- Picnic Sampler
- Aussie BBQ

**Afternoon Tea** Freshly brewed tea and coffee & assorted fresh baked cookies, served in the main plenary venue or restaurant.

**Minimum Numbers** The minimum requirement for our Day Delegate package is 15 people. For groups of 10 - 14 people \$60.00per person. The package is not available for 9 people and under. For small groups ask about our Small Group Catering options or see page 9.

**Upgrade Options** You can upgrade your Day Delegate Package. See page 10 for great value upgrades that will impress your guests.



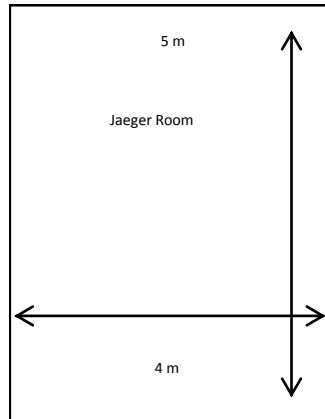
*At only \$55.00pp  
our great value  
Day Delegate Package  
is the most competitive  
in Perth!*

# CONFERENCE ROOM DETAILS

Venue	Area (m <sup>2</sup> )	Theatre Style	Classroom	U-Shape	Boardroom	Banquet	Cabaret	Cocktail	Venue Hire Half Day	Venue Hire Full Day
Jaeger	20	-	-	-	10	-	-	-	\$135.00	\$160.00
Boardroom	60	40	18	18	18	32	25	50	\$250.00	\$280.00
Piper	78	50	20	20	22	40	25	70	\$265.00	\$315.00
Osprey	86	60	24	24	*30	56	30	80	\$315.00	\$370.00
Sandpiper	136	120	40	*40	*40	80	50	150	\$400.00	\$470.00

Not recommended \*

Note that max set ups leave room for basic extra layout/equipment only. Rounds are set 6-8 pax per table



## JAEGER ROOM

The Jaeger Room is ideal for interviews, small business meetings and group discussions.

Area of Room - 20 m<sup>2</sup>

Height of Room - 2.65m

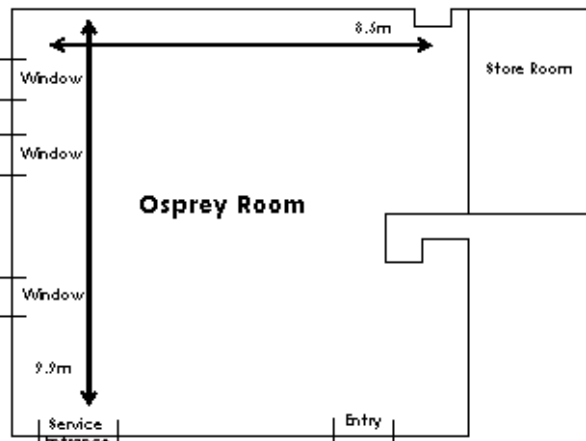


## OSPREY ROOM

The Osprey Room is ideal for functions with up to 56 delegates in a banquet style setting.

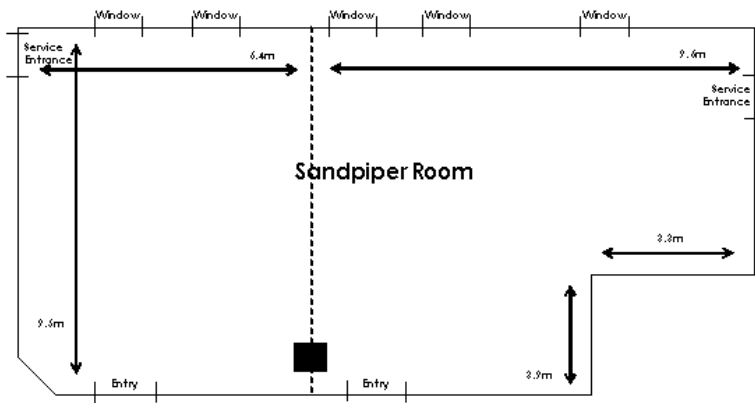
Area of Room - 86 m<sup>2</sup>

Height of Room - 2.65m



*Room hire includes linen, pads, pens & iced water\*\**

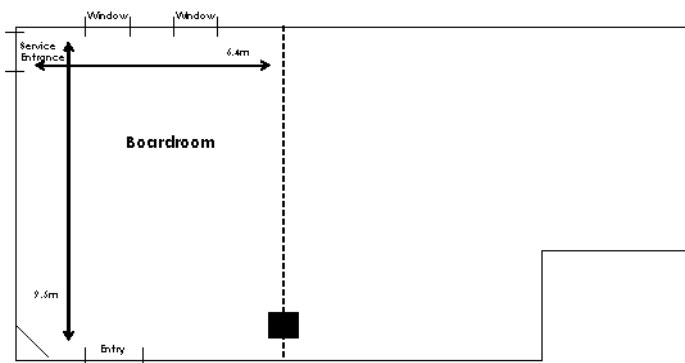
# CONFERENCE ROOM DETAILS



## SANDPIPER ROOM

The Sandpiper Room has a seating capacity of up to 120 delegates.

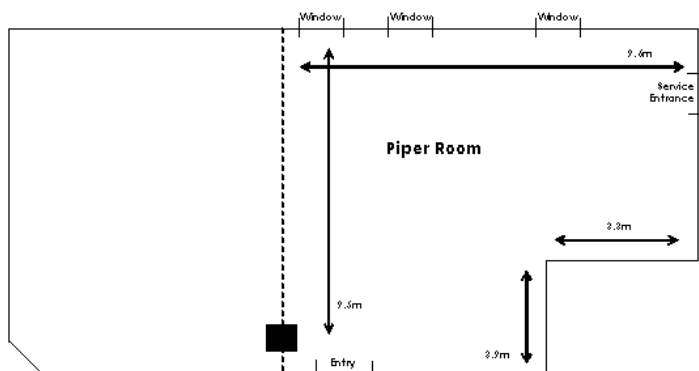
Area of Room - 136 m<sup>2</sup>  
Height of Room - 2.65m



## BOARDROOM

The Boardroom is well suited for corporate board meetings or small group training sessions.

Area of Room - 60 m<sup>2</sup>  
Height of Room - 2.65m



## PIPER ROOM

Ideally suited for groups between 20 and 50.

Area of Room - 78 m<sup>2</sup>  
Height of Room - 2.65m



# AUDIO VISUAL EQUIPMENT

We are able to cater for most audio visual requests, in addition to the following:

Item	Cost Per Day
Lectern	FOC
Screen Only	\$20.00
Standard Whiteboard & Markers	\$40.00
Flipchart (Including Butchers Paper & Markers)	\$30.00
Electronic Whiteboard & Markers	\$100.00
Television 58cm, Video or DVD Player*	\$100.00
Laptop Computer*	POA
Data Projector*	\$250.00
PA System (2 Speakers & Cordless Microphone)*	POA
Wireless internet access	POA

\* These items are outsourced, priced and ordered in on request.

## ACCOMMODATION

The 3.5 star Goodearth Hotel features 180 spacious apartment-style rooms with fully equipped kitchenettes (excluding Hotel Rooms), free Wi-Fi access, Foxtel and movies-on-demand, reverse-cycle air-conditioning, iron & iron board, tea & coffee making facilities plus a daily housekeeping service.

Guest services and facilities include a 24-hour reception, licensed restaurant & bar open daily for breakfast and dinner, hairdresser & beauty salon, lobby shop, tour desk, internet kiosks, in-house self service laundry, dry-cleaning valet service, luggage storage and free limited secure car parking, subject to availability.

Visit our website for more information - [www.goodearthhotel.com.au](http://www.goodearthhotel.com.au)

We are pleased to offer our function clients special discounted rates in conjunction with a minimum function spend or group booking. To make a reservation or find out more, please contact our Function Sales Co-ordinator on (08) 9492 7784 or [functions@goodearthhotel.com.au](mailto:functions@goodearthhotel.com.au)

Rates are valid from 01.01.2014 - 31.12.2014 Inc GST



# BREAKFAST PACKAGES

The Goodearth Hotel is the ideal venue to hold your next Group or Corporate Breakfast Meeting.

Minimum number of 15 people

## CONTINENTAL BUFFET BREAKFAST

\$14.00 per person includes:

Assorted Cereals  
Croissants & Preserves  
Yoghurt  
Fruit Salad  
100% Fruit Juices  
Tea and Coffee

## FULL BUFFET BREAKFAST

\$18.50 per person includes the following:

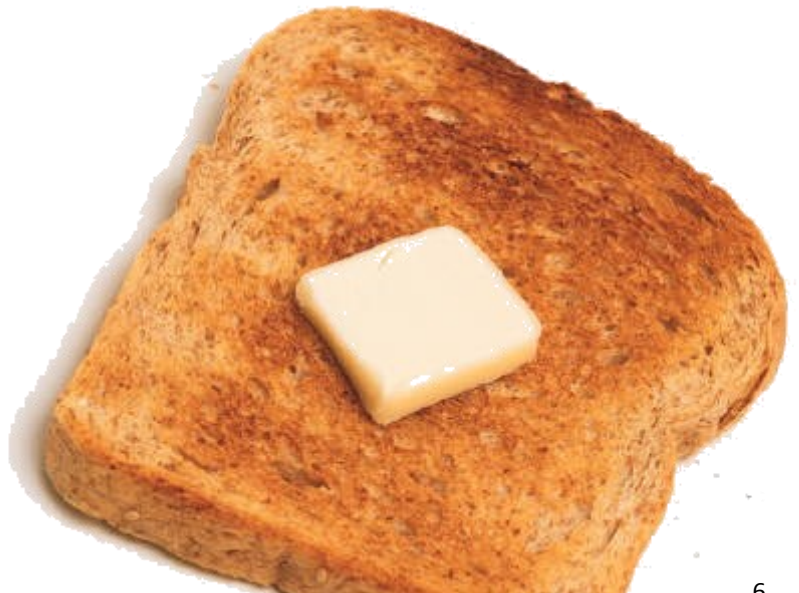
Scrambled Eggs  
Bacon  
Chipolata Sausages  
Grilled Tomatoes  
Baked Beans  
Croissants & Preserves  
Fresh Fruit Salad  
100% Fruit Juices  
Tea and Coffee

## HOT PLATED BREAKFAST

\$20.00 per person includes the following:

Eggs Benedict - Ham & Eggs on English Muffin with Hollandaise Sauce and Grilled Tomato  
+ Continental Buffet

*Breakfast meetings  
are an ideal way to plan  
and network*



# TEA BREAK

Recharge and refresh with morning  
and afternoon tea.

## TEA BREAK OPTIONS

Housebaked Cookies

\$7.00 per person

Mini Muffins

\$7.50 per person

Assorted Danish Pastries

\$8.00 per person

Seasonal Fruit Salad & Cream

\$8.50 per person

Cake or Pie of the Day

\$8.00 per person

Fruit Basket & Trail Mix

\$8.50 per person

Mini Croissants served with

Butter & Conserves

\$7.80 per person

Gourmet Mini Pies &  
Spinach & Feta Triangles (vegetarian)

\$9.00 per person

All morning and afternoon tea  
options are served with freshly  
brewed tea & coffee.



## ADDITIONS

Freshly Brewed Tea & Coffee

\$4.00 per person, per break

Continuous Freshly Brewed Tea & Coffee

\$8.50 per person

Gatorade

\$3.80 per person, per break

100% Orange Juice or Apple Juice

\$3.50 per person, per break

Or \$9.50 per Jug

See page 9 for upgrade options

Our Chef is more than happy to cater for delegates with  
special dietary requirements, please inform your  
Function Sales Co-ordinator when booking.



# LUNCH

Select a great value function lunch from the following options. Priced individually or take advantage of our all inclusive

## Day Delegate Package - Only \$55.00pp

See page 2 of your Event Kit for details

### LUNCH OPTIONS:

#### Club Lunch

BLT & CLT Rolls  
Spiced Potato Wedges  
with Sour Cream & Sweet Chilli  
\$18.80 per person

#### Picnic Sampler

Assorted Bread Basket  
Crumbed Chicken  
Continental Meat Platters  
\$20.00 per person

#### Little India

Curry of the Day  
Steamed Rice  
Vegetarian Samosas  
Pappadums  
\$22.00 per person

#### Great Aussie BBQ

Beef Skewers  
BBQ Sausages & Onions  
Chicken Drumettes  
Cob Corn  
\$23.50 per person

#### Pasta Lunch

Herbed Garlic Bread  
Pasta & 2 Sauces  
Italiano Pizza  
\$20.00 per person

#### Hot & Hearty

Assorted Bread Basket  
Soup of the Day  
Beef & Vegetable Hot Pot  
Roast Potatoes  
\$22.00 per person

All lunches are served with:

5 Fresh Salads  
A Selection of Condiments  
A Cheeseboard  
with Dried Fruit & Crackers  
2 Dessert Slices  
Bowl of Fresh Apples  
Orange Juice  
Soft Drinks

Note: 10pax minimum for lunch options. For small lunch group catering options, see the next page.



# SMALL EVENT LUNCHES

Only a small group? We have great value lunches to cater for you too.

Our Small Event lunches are designed for those on the go, and can be served in your event room or in our café.

## EXPRESS LUNCH

1-9guests \$20.00per person includes the following:

**Orange Juice or Soft Drink**

Choose 1 Main Course

**Steak Sandwich & Chips**

or

**S&P Calamari with Chips, Salad & Tartare Sauce**

or

**Cajun Chicken Salad**

Followed by

**Chef's Dessert of the Day**



## LUNCH ON THE GO

No time to take a full break - sustain yourself with this great little lunch option

1-9guests \$15.00pp person includes the following:

**Ham & Cheese Sandwich or Roll**

**Cup of Soup**

**Piece of Fresh Seasonal Fruit**

**Orange Juice or Soft Drink**

*Lunches can be designed to suit any sort of event or budget.*



## WORKING LUNCH

*Eat while you work*

1-9guests \$20.00per person

Served on an individual grazing platter Working Lunch includes the following:

**Chicken & Salad Sandwich or Roll**

**Cup of Hot Housemade Soup**

**Cheese, Olives & Cold Meat Slices**

**Sweet Treat**

**100% Orange Juice**

Too hot for soup? Change to Chefs Salad

## UPGRADE OPTIONS

Upgrade your lunch package for only \$2.00 more.

Each upgrade or extra is \$2.00

Upgrade Drink to:

Liptons Iced Tea

Red Bull

Gatorade

Upgrade Dessert to:

Magnum Ice Cream

Add:

A Piece of Fresh Fruit

A Large Muffin

# DAY DELEGATE PACKAGE UPGRADES & SPECIALS



*Impress your  
guests with gourmet  
upgrades*

## SPECIALS

Book a **Day Delegate Package** for 50+ guests and get \$5 off per person.

Book a 4 hour **Beverage Package** and include 2 cocktails in the package.

Book a **Group Dinner** for 50 guests or more and get 50% off the room hire.

Order a **Welcome Beverage Station** and a **Chocolate Extra** for your Day Delegate Package and get Hot Chocolate & Marshmallows included free.

Choose to end your event with the **Celebrate Extra** for 25 guest or more and get complimentary strawberries.

## CHOCOLATE EXTRAS & UPGRADES

Who doesn't love chocolate?

### Chocolate Bites

Bowls of assorted Chocolate Bites added to your tea break of choice

\$2.00 per person

### Tim Tams

Upgrade your afternoon tea to Tim Tams

\$2.00 per person

### Hot Chocolate & Marshmallows

Add Chocolate Powder and Marshmallows to your Tea & Coffee Station

\$2.00 per person

### Magnums

A selection of decadent Magnum Ice-creams

\$4.00 per person

*A great way to reward your guests for a job well done!*

## EXTRAS OPTIONS

Add any of these extras to your Day Delegate Package:

### Welcome Beverage Station

Includes a selection of 100% Juices, Gatorade and Iced Tea

\$4.00 per person

*An impressive way to start your event*

### Wake Me Up

250ml Red Bulls 1 per person

\$4.00 per person

*Keep 'em focused*

### Celebrate

End your event with a Glass of Sparkling

\$4.00 per person

*A nice way to network*





# COCKTAIL PARTIES & FINGER FOOD

## PLATTER OPTIONS

Each platter serves approximately 8-10 people for a snack, or 5-7 people for a light meal

### Big Boy Party Platter

A finger food feast - \$85.00

Chicken Wings  
Lamb Skewers  
Meat Pies  
Onion Rings  
Aioli & Tomato Sauce



### Let's Party Pies

Assorted mini pies - \$80.00

Lamb Pies  
Beef Pies  
Vegetarian Pies  
Tomato Sauce

### Hook, Line & Sinker

A seafood safari - \$95.00

Salt 'n' Pepper Calamari  
Beer Battered Fish Bites  
Skewered Prawns  
Smoked Salmon Rosettes  
Tartare Sauce

### Asian Inspiration

A taste of Asia - \$90.00

Spring Rolls  
Curry Puffs  
Prawn Tempura  
Tandoori Chicken  
Sweet Chilli Sauce

Platters can be stewarded on request

### Pizza Slabs

10 Slices of House Made Pizza - \$20.00

Meat Lovers & Vegetarian Pizza

### MYO Platter

Choose up to 3 items to create your own platter - \$65.00:

Trio of Cheeses with Crackers & Dried Fruit  
Antipasto – Cured Meats, Olives & Vegetables  
Crudités – Fresh Crunchy Vegetable Sticks and Cherry Tomatoes  
Assorted Bread & Dips  
Wedges with Sweet Chilli & Sour Cream  
Beer Battered Onion Rings with Aioli

### Vegetarian Delight

Vegetarian only finger food - \$80.00

Lentil & Sweet Potato Balls  
Spinach, Pumpkin & Ricotta Puff  
Ratatouille Basket  
Corn & Hummas Puff  
Chickpea & Pumpkin Pattie

### Sweet Sensations

A decadent dessert platter - \$60

Assorted Cake Slices & Chocolates

### Fruit Fantasy

Seasons best fruit - \$45.00

Duo of Seasonal Fruit  
Honey Cream & White  
Chocolate Dipping Sauces



*Finger food platters are a great meal alternative when catering for your event*



# SET DINNER OPTIONS

**2 COURSE SET MENU - \$32.00 PER PERSON**

**3 COURSE SET MENU - \$40.00 PER PERSON**

Minimum number of 20 people



## Entrée

**Please select one of the following options:**

Soup of the Day  
served with Herbed Garlic Bread

Battered Calamari  
with Asian Coleslaw & Garlic Aioli

Greek Style Salad

## Mains

**Please select one of the following options:**

Slow Roasted Lamb Shoulder  
with Roasted Root Vegetables and Mint Jus

Chicken Fricassee  
with Steamed Rice

Pan-fried Barramundi Fillet  
with Grilled Prawns and Garden Salad

Spinach & Ricotta Cannelloni (V)

## Dessert

**Please select any one of the following choices:**

Dessert of the Day

Australian Cheese Plate with Dried Fruit & Water Crackers

Fresh Fruit Salad served with Whipped Cream

**Dessert is served with freshly brewed Tea and Coffee**

**Add an additional option to the menu for \$5.00 per choice, per course, per person**  
**Alternate drop does not include any additional charges**

# BUFFET MENU 1

**\$40.00 PER PERSON**

Minimum number of 20 people

## Soup

Served with Bread Selection, please select one of the following options:

Potato & Leek Soup  
Cream of Pumpkin Soup

## Cold Platters

Please select two of the following options:

Antipasto Platter  
Marinated Olives, Sliced Cold Meats, Australian Cheeses, Eggplant & Sun-dried Tomatoes  
Crudités  
A selection of crisp Vegetable Sticks with Olive Pâté & Tomato Pesto  
Cheese  
Selection of Australia Cheese with Fresh & Dried Fruit, Nuts & Water Crackers

## Roast Meat

Served with a medley of market fresh vegetables, please select one of the following options:

Tender Roast Beef coated in Dijon Mustard with a Burgundy Sauce  
Roast Chicken with Lemon Grass & Pandan Leaf

## Hot Dishes

Please select one of the following options:

Butter Chicken with Jasmine Rice & Pappadums  
Spinach & Ricotta Cannelloni  
Beef Burgundy

## Salads

Please select two of the following options:

Garden Salad with Lemon Vinaigrette  
Greek Salad with Sweet Mustard Dressing  
Caesar Salad with Bacon & Anchovy Mayonnaise

## Dessert

Dessert is accompanied with freshly brewed tea & coffee and after dinner chocolates;  
please select one of the following options:

Fresh Fruit Salad with Cream & Passion Fruit Sauce  
Passion Fruit Cheesecake  
Chef's Dessert of the Day

*Buffets are always popular, as guests can  
pick and choose what they love*



# BUFFET MENU 2

**\$45.00 PER PERSON**

Minimum number of 20 people

## Soup

Served with Bread Selection, please select one of the following options:

Potato & Leek Soup  
Cream of Pumpkin Soup

## Cold Platters

Please select two of the following options:

Antipasto Platter  
Marinated Olives, Sliced Cold Meats, Australian Cheeses, Eggplant & Sun-dried Tomatoes  
Crudités  
A selection of crisp Vegetable Sticks with Olive Pâté & Tomato Pesto  
Cheese  
Selection of Australia Cheese with Fresh & Dried Fruit, Nuts & Water Crackers

## Roast Meat

Served with a medley of market fresh vegetables, please select one of the following options:

Tender Roast Beef coated in Dijon Mustard with a Burgundy Sauce  
Roast Chicken with Lemon Grass & Pandan Leaf

## Hot Dishes

Please select two of the following options:

Butter Chicken with Jasmine Rice & Pappadums  
Spinach & Ricotta Cannelloni  
Beef Burgundy  
Grilled Barramundi Fillet with Prawns & Lemon Butter Sauce

## Salads

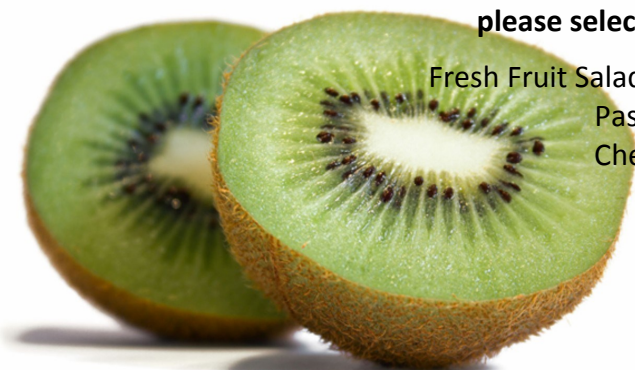
Please select two of the following options:

Garden Salad with Lemon Vinaigrette  
Greek Salad with Sweet Mustard Dressing  
Classic Waldorf Salad  
Caesar Salad with Bacon & Anchovy Mayonnaise

## Dessert

Dessert is accompanied with freshly brewed tea & coffee and after dinner chocolates;  
please select one of the following options:

Fresh Fruit Salad with Cream & Passion Fruit Sauce  
Passion Fruit Cheesecake  
Chef's Dessert of the Day





# BUFFET MENU 3

**\$50.00 PER PERSON**

Minimum number of 20 people

## Soup

**Served with Bread Selection, please select one of the following options:**

Potato & Leek Soup  
Cream of Pumpkin Soup

## Cold Platters

**Please select two of the following options:**

Antipasto Platter  
Marinated Olives, Sliced Cold Meats, Australian Cheeses, Eggplant & Sun-dried Tomatoes  
Crudités  
A selection of crisp Vegetable Sticks with Olive Pâté & Tomato Pesto  
Cheese  
Selection of Australia Cheese with Fresh & Dried Fruit, Nuts & Water Crackers

## Roast Meat

**Served with a medley of market fresh vegetables, please select one of the following options:**

Tender Roast Beef coated in Dijon Mustard with a Burgundy Sauce  
Seasoned Leg of Lamb with a Red Currant & Rosemary Jus  
Roast Chicken with Lemon Grass & Pandan Leaf

## Hot Dishes

**Please select two of the following options:**

Butter Chicken with Jasmine Rice & Pappadums  
Spinach & Ricotta Cannelloni  
Grilled Barramundi Filled with Prawns & Lemon Butter Sauce  
Beef Burgundy

## Salads

**Please select three of the following options:**

Garden Salad with Lemon Vinaigrette  
Greek Salad with Sweet Mustard Dressing  
Classic Waldorf Salad  
Caesar Salad with Bacon & Anchovy Mayonnaise  
Tuna Nicoise Salad

## Dessert

**Dessert is accompanied with freshly brewed tea & coffee and after dinner chocolates;  
please select two of the following options:**

Sweet Petite Cake Medley  
Fresh Fruit Salad with Cream & Passion Fruit Sauce  
Passion Fruit Cheesecake  
Chef's Dessert of the Day

# BEVERAGE PACKAGES

## BEVERAGE PACKAGES RATES

Minimum number of 20 people

- 1 Hour Duration - \$20.00 per person
- 2 Hour Duration - \$27.50 per person
- 3 Hour Duration - \$32.50 per person
- 4 Hour Duration - \$38.00 per person
- 5 Hour Duration - \$42.00 per person

**Beverage Packages include the following:**

### CELLAR LIST

House White  
House Red  
Hardys Sparkling  
Carlton Dry/Victoria Bitter Stubby  
Carlton Mid/Cascade Light Stubby  
Soft Drinks & Orange Juice

*Add a cocktail to your  
drink package for only an  
extra \$5.00 per person*



## BEVERAGE TAB OPTIONS

**Nominate a limit and run a tab.  
Create your own drink list from the following options:**

### Beer

Local Beers

Cascade Light, Carlton Mid Strength, Carlton Dry,  
Pure Blonde, Victoria Bitter  
\$6.50 per Stubby

Premium Beers

Corona, Little Creatures Rogers,  
Little Creatures Pale Ale, Crown Lager  
\$8.50 each

### Wine Selection

House Wine

Per Glass \$7.80

Per Bottle \$25.00

### Spirits

Standard Spirits

Jack Daniels, Johnny Walker Red Label, Gordons Gin,  
Bacardi Rum, Bundaberg Rum, Jim Beam,  
Brandy, Smirnoff Vodka  
\$8.50 each including Mixer

### Soft Drinks

Pepsi, Pepsi Max, Lemonade, Solo,  
Orange Juice, LLB, Ginger Ale, Tonic

Per Glass \$3.50

Per Jug \$9.50

**For a more extensive wine and sparkling selection  
please ask for our current wine list.**

**The Goodearth Hotel is a fully licensed property, we do not allow beverages to be supplied by the organizer of the function or by their guests. The Hotel is committed to the Responsible Service of Alcohol and adheres to the Liquor Control Act 1988(WA) at all times. We wish all our customers and staff to experience a safe, comfortable and enjoyable environment.**

# TERMS & CONDITIONS

## 1. Tentative Bookings

Tentative Bookings will be held for 10 working days only. All tentative bookings are required to be confirmed by a securing deposit of 20%, with a minimum of \$200.00, within the 10 working day period. Should you fail to confirm your Tentative Booking the Goodearth Hotel will automatically release the booking for resale.

## 2. Room Set Up Changes

Your room set up, as per your signed Event Order, will be carried out as requested; however, in the event major changes (i.e. room layout) are requested on the day, a re-set fee of \$100.00 is chargeable. The Function Facilitator and the Booking Contact (Organiser) are advised to collaborate thoroughly on room set up to avoid charges and delays in function start times. Note also that standard fees apply to equipment ordered on the day of the event by the event's Facilitator. The Organiser must advise if the Function Facilitator doesn't have authority to make changes and/or charges to the account (event booking).

## 3. Audio Visual Equipment

The Goodearth Hotel will hire in AV equipment on request from local suppliers. No responsibility is taken by the hotel for faulty/unsuitable equipment or the set up of the equipment. The hotel has no AV technicians on site; therefore, it is recommended that any ordered equipment is tested prior to the commencement of the event.

## 4. Final Numbers

All confirmed functions require final numbers to be supplied no less than 3 working days prior to the function. This figure will then be considered as minimum and chargeable numbers. Should guest numbers increase after this 3 day period, the Hotel will endeavour to cater for the increase; however, reserves the right to substitute the selected menu for a similar alternative for late confirmations.

## 5. Menu Selection

The menu selection for all functions must be finalised at least 7 working days prior to the function date. Food not purchased via the hotel may not be consumed on the premises. Unless otherwise advised by the Organiser, the Facilitator has the authority to add food purchases to the event account. Buffet items are portioned evenly per person; in the event that a particular item is popular and therefore runs out, note that this is outside of the Hotel's control and we are unable to replenish or replace the item.

## 6. Beverage

The Goodearth Hotel is a fully licensed premise; beverages not purchased through the Hotel cannot be consumed on site. All beverage consumption that is limited by a Bar Tab may be increased during the function, however, in each case the Organiser and/or facilitator must indicate clearly the permission to increase the Bar Tab. The Goodearth Hotel is a fully licensed property, we do not allow beverages to be supplied by the organizer of the function or by their guests. The Hotel is committed to the Responsible Service of Alcohol and adheres to the Liquor Control Act 1988 (WA) at all times. We wish all our customers and staff to experience a safe, comfortable and enjoyable environment.

## 7. Payment

Full payment for functions is required on completion of the event where a securing credit card has been supplied; otherwise all accounts must be paid in full 3 working days prior to the event. Where a credit account has been established, all authorised accounts for functions are required to be settled within 7 days of the function.

## 8. Damages

Organisers are responsible for repair and/or replacement of any damaged Hotel property sustained as a result of your function, guests or agents.

## 9. Surcharges/Extras

A 15% surcharge is payable for all functions held on public holidays. Extra charges are applicable to additional room servicing/turnovers.

## 10. Insurance

The Goodearth Hotel is always extremely careful when looking after guests and their belongings. However, we cannot take responsibility for the damage or loss of merchandise left in the function rooms prior to, during or after the function. We recommend therefore that the organiser arranges their own insurance.

## 11. Cancellations

Please advise us immediately in such an event so that losses to you and the Hotel may be minimised. The deposit may be forfeited if the cancellation notification is less than 21 days prior to the event (Conferences, Seminars and Social Events) and 60 days for Weddings. Should your wedding be cancelled within 30 days of the event, we reserve the right to charge up to 50% of the estimated function value.

## 12. Parking

The Function Facilitator receives a maximum of two complementary parking bays. Function guests receive discounted parking at \$10.00 a day. Please note all parking is strictly subject to availability. Facilitator parking is located underneath the Goodearth Hotel. Function guest parking is located across the road at our sister hotel, the Perth Ambassador Hotel.

## 13. Event Conditions

Strictly no event will commence without a deposit (where applicable), a signed Terms and Conditions Agreement and authorized Event Order. Email confirmation constitutes acceptance of the event and Term and Conditions as outlined.